



# Fidelity National Title

RESIDENTIAL & COMMERCIAL SERVICES | MICHIGAN

## Mortgage Payoff/ Assumption Request/ HOA info and Authorization

Lender Name 1st Mortgage: \_\_\_\_\_ Loan # \_\_\_\_\_

Lender Phone # 1st Mortgage: \_\_\_\_\_

Lender Name 2nd Mortgage: \_\_\_\_\_ Loan # \_\_\_\_\_

Lender Phone # 2nd Mortgage: \_\_\_\_\_

RE: Property Address: \_\_\_\_\_

Mortgagor(s): \_\_\_\_\_

Please be advised that the above captioned property has been sold as follows:

Your mortgage(s) will be paid off

You are hereby authorized and directed to furnish Fidelity National Title the following information on your loan:

- Zero balance letter
- Copy of Discharge of Mortgage
- Payoff figures as of \_\_\_\_\_ with a daily rate

\_\_\_\_\_  
Seller

\_\_\_\_\_  
SS#

\_\_\_\_\_  
Seller

\_\_\_\_\_  
SS#

In the event this loan is secured by a Mortgage allowing for advances of a credit line, please be advised that this letter authorizes you to freeze the referenced credit line upon issuance of your payoff [demand]. If you require further authorization, please contact the undersigned immediately. Payment pursuant to your payoff (demand) will eliminate any security interest you have in the property in question. In order to avoid unsecured additional advances the account must be frozen upon issuance of your payoff [demand]. If you make any additional advances they will not be secured by the subject property. We will be completing an escrow/closing transaction involving a new owner or lender in reliance on the release of your security interest in the property. Upon payment you will be obligated to issue a release of the Mortgage securing the line of credit.

Home Owners Association: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Phone No: \_\_\_\_\_ Fax No: \_\_\_\_\_

No mandatory HOA? Please sign and acknowledge: \_\_\_\_\_

Please fax to:

Fidelity National Title Clarkston Processing Department @248-575-4186  
or email to clarkstonprocessing@fnf.com