



## Wire Fraud Acknowledgement

Property Address: \_\_\_\_\_

As a result of numerous e-mail, text and social media scams, funds that are to be wired have been targeted, and in some cases, stolen. These scams involve authentic-looking, yet false, wire instructions appearing to be from a trusted source. If these false wire instructions are followed, the funds divert to the criminals.

While National Realty Centers has policies and procedures in place to minimize such fraud, unauthorized parties can unfortunately bypass even the best security. National Realty Centers associates, employees and affiliated companies will never send you any unencrypted electronic communication with instructions to transfer funds.

### Please follow these instructions for your security:

1. Never transmit non-public personal information, such as social security numbers, bank account or routing numbers, credit or debit card numbers or wire instructions by electronic communication. If you are sending wire instructions as a seller, verify that the correct instructions were received by a known representative of the intended recipient. **E-MAILS THAT ATTEMPT TO INDUCE FRAUDULENT WIRE TRANSFERS ARE COMMON AND MAY APPEAR TO COME FROM A TRUSTED SOURCE.**
2. Wire instructions should be sent to you via encrypted email by your title or mortgage company **ONLY**. If encrypted email is not available, wire instructions should be delivered by hand, telephone, USPS mail or overnight courier.
3. Before you wire funds to anyone (including your title company, lender, real estate agent or lawyer), personally call them at a number you obtained on your own to confirm that the transaction is legitimate. **DO NOT USE THE TELEPHONE NUMBER USED IN THE EMAIL.**
4. If you receive any electronic communication directing you to transfer funds or to provide personal information, **EVEN IF THAT ELECTRONIC COMMUNICATION APPEARS TO BE FROM A NATIONAL REALTY CENTERS ASSOCIATE**, do not respond to it and call your sales person immediately. Be especially wary of any change in wire instructions, **wire instructions RARELY, IF EVER, change.**

Immediately notify your banking institution if you are, or suspect that you are, a victim of wire fraud.

The undersigned acknowledges receipt of this notice and will hold National Realty Centers and its associates, employees and affiliated companies harmless from any loss related to the undersigned's failure to adhere to the above instructions.

\_\_\_\_\_  
Client

\_\_\_\_\_  
Date

\_\_\_\_\_  
Client

\_\_\_\_\_  
Date