



Showing Instructions

Date _____ NRC Agent _____

Property Address _____

Entered By NRC Agent NRC Support Team

Showing Desk Yes No Allow Showing Desk to take appointments?
 Yes No Allow showing agent to request appointments online?
 Yes No Allow Inspections and/or Appraisals?
 Yes No Is the property occupied?
 Yes No Send feedback?

Type Appointment Required, Confirm with ANY or ALL
 Courtesy Call Go and Show Refer to Listing Agent

Overlapping Yes, please tell the showing agent Or No, exclusive showings only

Lead Time Required _____ Suggested _____

Lock Box Combo _____ Location _____

1st Contact Name _____ Owner? Occupant?
Phone _____ Email _____
Confirm Appointments by Phone Text Message Email

2nd Contact Name _____ Owner? Occupant?
Phone _____ Email _____
Confirm Appointments by Phone Text Message Email

Notes Showing Desk _____

Must Include: NO VIRTUAL SHOWINGS. LICENSED AGENT MUST BE PHYSICALLY PRESENT AT ALL SHOWINGS.

Showing Agent _____

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Directions North or South of _____
East or West of _____